

Appendix D

Changes to plan and policies

This table lists any main changes to the Adult and Community Plan, Sub-contracting policy and Learner Fees policy from the previous plan and policies 2015/16 to 2018/19.

Appendix A Adult and Community Learning Plan 2019/2022	Change
Page 5	List of priority groups now includes in addition: those digitally excluded (unable to access ICT based services or opportunities due to having little or no knowledge of ICT); Refugees and Asylum Seekers who are eligible for funding as per the ESFA funding rules.
Page 5	The annual gross salary has increased to £16,009.50 as per the ESFA funding rules 2019/2020
Page N/A	We no longer needed to attain Matrix Standard as per previous plan as we do not deliver Careers Information, Advice and Guidance.
Pages 5 and 6	<p>The following list of priorities are new to this plan:</p> <ul style="list-style-type: none"> ● Continue to embed employability skills (communication skills, team work, time keeping, English and Maths) ● Work collaboratively to ensure skills gaps are identified and duplication of provision avoided ● Publish and tender for a new adult and community learning provider framework April 2019 as pervious framework ends in July 2019. ● Support sub-contractors through a quality improvement programme: training to prepare for monitoring of contract, self-assessment, Observation of Teaching Learning and Assessment, data collection and ESFA requirements ● Continue to develop and improve ways of collecting information on progression and destinations to improve future planning and measure impact ● To train staff and sub-contractors to use the new MAYTAS Management Information software system. The new system will enable sub-contractors to submit data returns and access information remotely through a provider portal. ● Improve promotion of the service and courses available

Page 9	The Plan priorities are informed by Marches Local Enterprise Partnership Skills and economic growth plans.
Page 11	The Aqua management information software system has been replaced and a new system has been commissioned
Page 12	Courses are promoted on Herefordshire Council and WISH and therefore we did not develop and expand the LearnHerefordshire website as per previous plan
Page 22	The Acl Manager has retired and has not been replaced.
Appendix B: Sub-Contractors Policy 2019/2022	<p>The funding payment profile has changed to; ease cash flow for sub-contracted providers, many of whom are voluntary and community organisations; ensure more efficient use of resources and release those resources to ensure compliance, quality of provision and achievement of contractual outcomes.</p> <p>Central Management costs have been reduced from 30% to 22%.</p>
Appendix C: Local Learner Fees Remission policy	No Changes – more information included in the policy itself.